

## Charting ADL's

## **Step 1.** The BlueStep Charting home page will display Alerts, MAR, ADL's and Reports

VorroHealth Charting						Walter Harriman (Nurse)
\Lambda Alerts	26	R MAR		& ADLs	Reports	
			Your	name appears her	e.	
			If yo	u select your name	, you can :	
				N	 Is a second	
				<ul> <li>View your profit</li> <li>Newigete to the</li> </ul>		
				Navigate to the	пап по раве	
				Sign Out		

**Step 2.** Select the ADL tab and then select "Settings" to choose a Group, to Sort by Resident or Room or to view Med List or Hide Med list

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Alerts	23 R MAR	𝕺 ADLs	Reports	
Groups: Group 1, Test ADL G	roup ADL Provider: All Providers Sort By: Room # View I	By: Time ADL List: Hide		🔅 Settings 🗸
Groups	Group 1 Test ADL Group			
ADL Provider	Care Taker CNA Housekeeping	Nursing     All Providers		
Sort By	Resident     Room #			
View By	Time     Resident			
ADL List	Hide     Show			
_	Done			



**Step 3.** When you've chosen your group(s), Select the ADLs tab to view your group to chart ADLs. Select a resident to chart on by clicking on the photo. The number indicates how many ADLs there will be to chart.

	VorroHealth Charting						Walter Harriman (Nurse) 🗸
	\Lambda Alerts	26   🔀 MAR		𝗚 ADLs	(III)	Reports	
	Groups: Group 1, Test ADL Group	ADL Provider: All Providers	Sort By: Room # View By:	Time ADL List: Hide			🌣 Settings 🗸
	AM ADLs for June 5, 2015						
	Jonas Quinn Room #	3	Room #101	ons 1 AM		Jack O'neill <sub>Room</sub> #104	<b>2</b> AM
(	Samantha Carte Room #105	er 3 AM	Test Lead Room #107	<b>3</b> AM			

**Step 4.** Record an ADL by touching/clicking the staff signature button for each ADL. You may also record a PRN administration. PRN's will always display on the bottom of a residents list of active scheduled medications.

VorroHealth Charting						Walter Har	rriman (Nurse) <del>-</del>
	Samantha Carte	er			⑦ Dashboard	Q, Bio +	Edit Info
	Age: Birth Date: Room #: Admission Date:	36 June 30, 1978 105 May 1, 2015		Med G ADL G Primary Phys Physician P	roup: Test Cart roup: Test ADL Group ician: Crossno, Peter hone: (801) 507-4000		
Code Status: Do NOT Re Medication Alert: Crush	suscitate (DNR) medications before administerin	g, Can tack with a	pplesauce, DO NOT ADMINISTE	R Don't take with alcof	nol, PCP Drug Allergies:	PCP	
AM ADLs for June	5, 2015						
Staff Signature	Toileting Instructions Bowel Movement	blah blah		Level Of Assista	er a note or chart	• an	Options •
	Size Briefs Changed	<ul><li>Large</li><li>Yes</li></ul>	Medium Small	exc on t	eption by touchin he Option link	g/clickin	g
Staff Signature	Grooming	blah blah		Level Of Assista	nce: Total Assistance		Options •
Staff Signature	L Dressing	blah blah		Level Of Assista	nce: Minimal Assistance	,	Options •
	Enter Notes			Select Excep	tion •	Select Exce Select Exce Refused ADL on hold Other	ption • ption



**Step 5.** When all ADL's are completed for a resident, click the Save button. Once all ADL's are completed, the resident drops off of the ADL charting page. ADL's will be completed when all of the residents clear off of the charting page.

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\Lambda Alerts	27 😨 M. R	<i>≴</i> <sup>€</sup> ADLs		Reports	
Groups: Group 1, Test ADL Group	ADL Provider: All Providers	Sort By: Room # View By: Time ADL List: Hide			🗱 Settings 🗸
AM ADLs for June 5, 2015					
Jonas Quinn Room #	<b>3</b> AM	Tealc Simmons Room #101	B	Jack O'neill Room #104	<b>2</b> AM
Test Lead Room #107	3 AM		)		