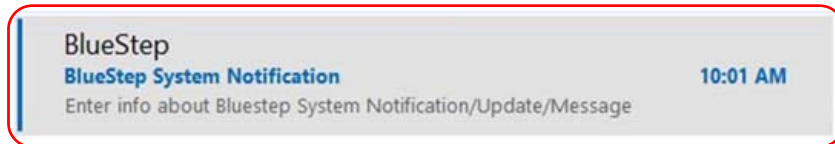


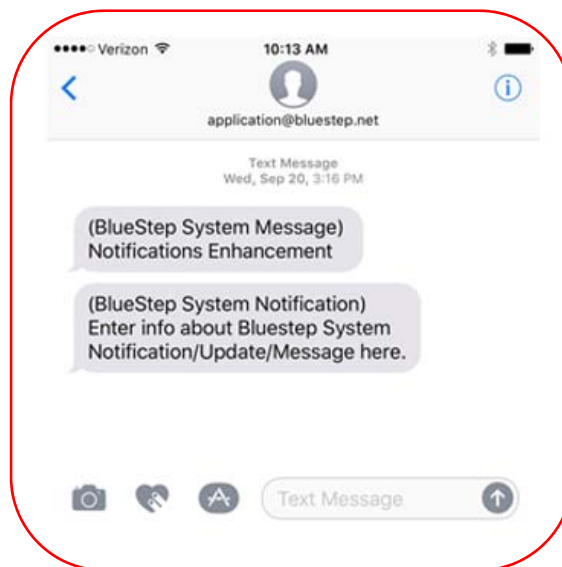
## Notifications Enhancement

With this enhancement, BlueStep System Notifications will be sent through emails, texts, or on-screen alerts. We will use this process to notify clients of future updates (which may include links to an instruction PDF document) or messages involving their BlueStep account.

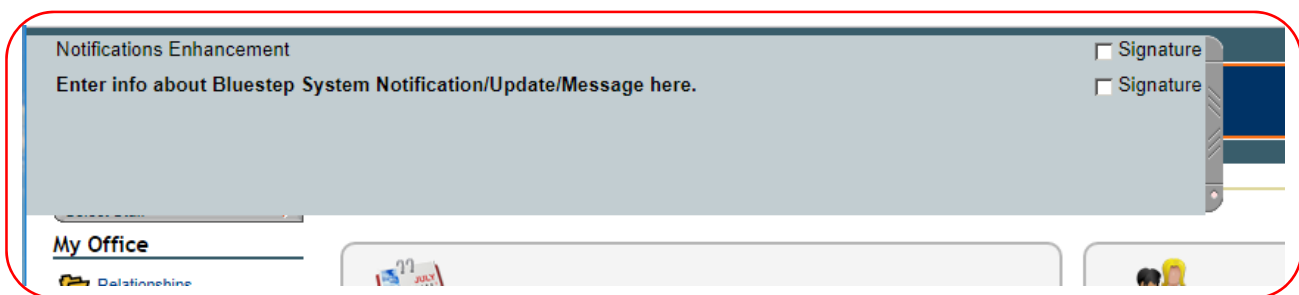
*E-mail notification example...*



*Text notification example...*



*On-screen alert example...*



These settings can be configured on each staff record's "Notification Settings" form. There are receiving methods, which will be **defaulted to send an on-screen alert to all staff**. We recommend that, at minimum, the Administrator and DON continue to receive these notifications.

**BLUESTEP SYSTEM NOTIFICATIONS**

Select the method(s) you would like to be notified for BlueStep System notifications

System Notifications  Active

Receive Method(s) \*  E-mail  Text  Alert